

# Site Safety Sheet

## R-Building Feed Deliveries (R-mid)

### Address

Packaging Rd, PKSW

### Contact

Shift Supervisor – 0447 376 911

### Opening hours

Site Open 24x7

## Emergency procedures – Call **4275 6000** and ask for help.

In an emergency, the DEC (Departmental Emergency Controller) will sound hooter, 3 short blast. Render what you are doing safe and leave the work area via the nearest safe exit. Make your way to the designated evacuation assembly area.

Do not leave the premises until cleared to do so by the DEC, and do not return to the work area until the all clear is given by the DEC.

### Nearest Emergency Assembly/Pickup Points

#### Nearest Assembly Point

– Emergency Point 2, Across from HCPD Office

#### Nearest Emergency Pickup Point

– 92 - located outside of shed entrance on Packaging Road

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### Facilities/Amenities



Toilets



Drinking  
Water



Tea/ Coffee



Microwave



Shower



Smoking

**Drinking water, small kitchenette and toilet are located inside the despatch cabin at Q Nth.**

**Bathroom & Shower facilities:** Shower block is adjacent to Pickup Point 92, near the T Building entrance. Access to male and female facilities are on opposite sides of the shower block.

**Smoking Area:** Entry to T building in garden

### PPE Requirements



Long Sleeve  
Shirt Cotton  
Drill Clothing



Safety Boots



Safety Hat



Safety  
Glasses



Safety Vest



C3 Rated  
Gloves



Chin Strap  
(When  
working at  
heights)

### Nearby Facilities

Northgate Driver's Facility – Tarping area with safe-access platform, weighbridge, kitchen, bathroom & change room facilities

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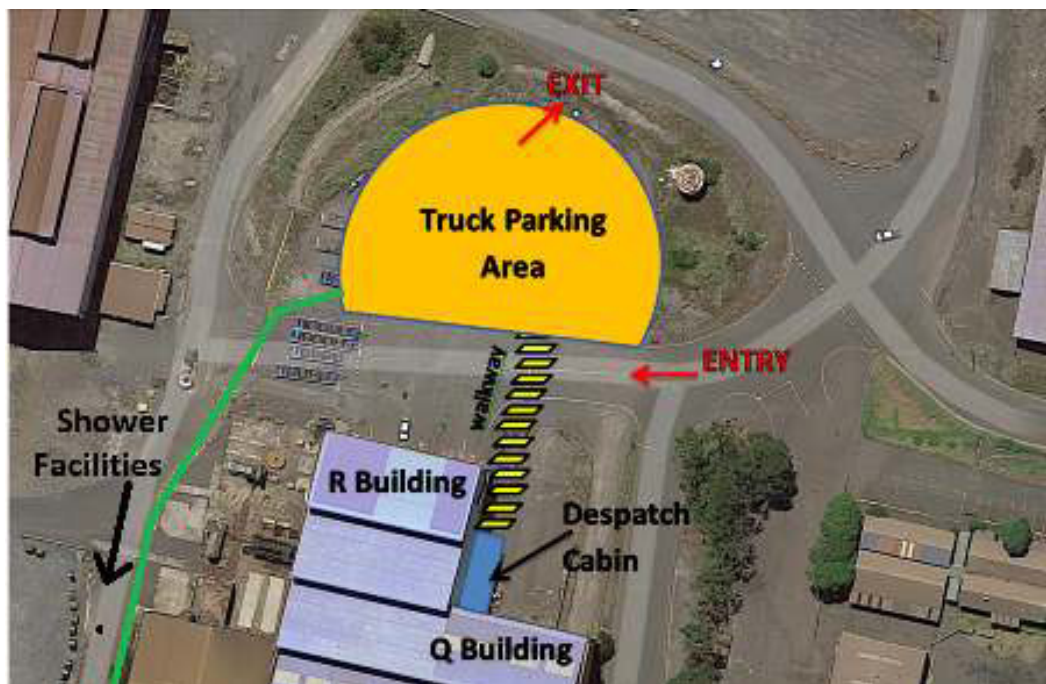
## R-Building Feed Deliveries (R-mid)

### Site Access for Feed Deliveries to R Building

1. Drivers may proceed directly into T-building
2. Once inside, approach the right-hand doorway through to R-building
3. Stop prior to entering R-building to confirm a bay is available either side of the roadway to park in.
4. Only proceed into R-building if there is an empty bay, otherwise contact team leader. Horn must also be sounded before entry.
5. After being unloaded, trucks may proceed straight ahead through Q-building and exit left onto Scrap Rd.



### Site Layout



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### Site Safety Hazards

- Mobile equipment operating on site - forklifts. Give way to mobile equipment at all times.
- Overhead cranes. Remain at least 5m horizontally from the crane load.
- Pallet carriers. Remain at least 10m from pallet carriers, in full view of operator.
- Other trucks, when entering and exiting loading areas.
- Sound horn before entering and exiting all warehouses, as visibility may be limited.
- Drivers must remain with truck or in driver safety zone. Do not walk around the warehouse.
- When working at heights, or on a platform please take care. Safety helmet with chinstrap must be worn when on back of truck or restraining. Harnesses and lanyards must be used.
- Product and strapping have sharp edges. Gloves must be worn at all times when handling product.

### General Safe Loading/Unloading Procedures

- Trucks are only to enter the building as outlined in this site safety sheet, with any variances discussed with shift supervisor.
- All unloading inside R Building (slitter feed) will be by overhead crane, drivers are to remain in designated Green safe zone area and ensure they are not positioned under any loads. If driver needs to check load, the driver must communicate with crane driver. Must always keep 5m from crane load.
- Drivers must restrain their loads to the relevant Load Restraint Guideline, using height platforms, where provided.
- During inclement weather, tarping is permitted inside the warehouse. If the weather is ok the driver should proceed to North gate to tarp using the Height Safety Platform available.



**360 WALK AROUND PRE DEPARTURE CHECK**  
**All drivers must complete a 360 degree walk around inspection of their load prior to departure using the chain checker tool.**



When updating this document please update new versions to SteelDrive and the Carrier Load Restraint Portal. Controlled Document on the day of Print: 2/09/2022.  
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