

Site Safety Sheet

Q-Building North/R-Building North

Address

Scrap Road, PKSW

Contact

Shift Supervisor - 0403 803 087

Opening hours

Site Open Sunday 7pm – Friday 7pm

Emergency procedures – Call **4275 6000** and ask for help.

In an emergency, the DEC (Departmental Emergency Controller) will sound hooter, 3 short blast. Render what you are doing safe and leave the work area via the nearest safe exit. Make your way to the designated evacuation assembly area.

Do not leave the premises until cleared to do so by the DEC, and do not return to the work area until the all clear is given by the DEC.

Nearest Emergency Assembly/Pickup Points

Nearest Assembly Point

– Emergency Point 2, Boiler house, Hot Mills Canteen carpark

Nearest Emergency Pickup Point

– 92 - located outside of shed entrance on Packaging Road

Alternate Emergency Pick Up Point

– 93

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Facilities/Amenities



Toilets



Drinking Water



Tea/ Coffee



Microwave



No smoking inside buildings



Shower



Smoking

Drinking water, small kitchenette and toilet are located inside the despatch cabin.

Shower facilities:

Ladies – Walk from truck parking bay follow green line on map. Ladies are accessed on the western side of building, may have to contact supervisor to open door.

Mens – Walk from truck parking bay follow green line then red, access is on the eastern side of building.

Smoking Area: Entry to T building in garden



PPE Requirements



Long Sleeve
Shirt Cotton
Drill Clothing



Safety Boots



Safety Hat



Safety
Glasses



Safety Vest



C3 Rated
Gloves



Chin Strap
(When
working at
heights)

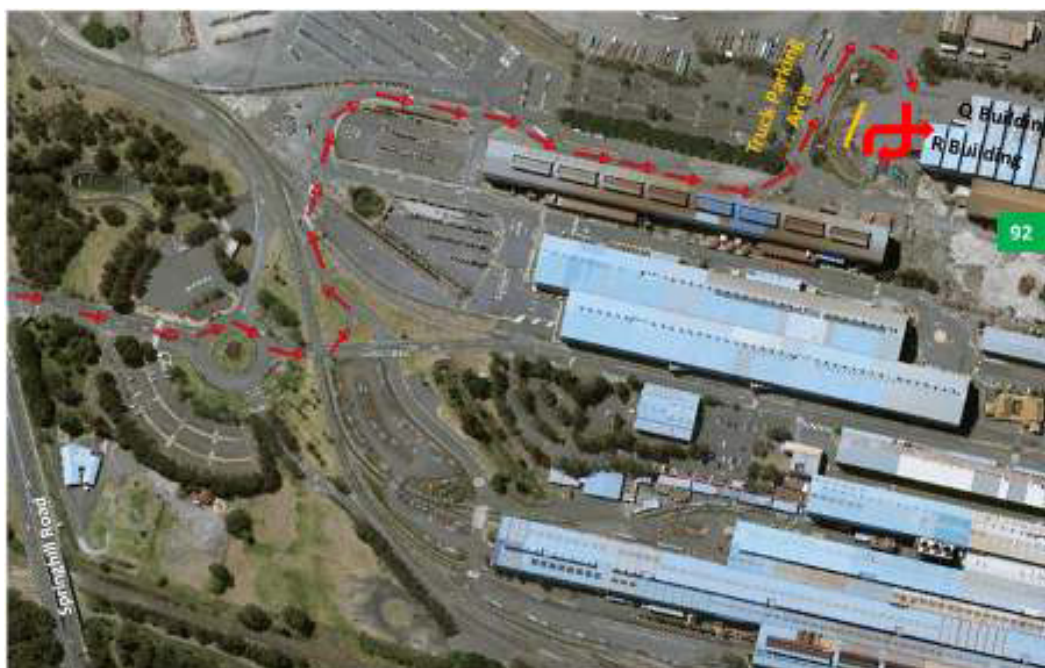
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Nearby Facilities [Optional]

Northgate Driver's Facility – Tarping area with safe-access platform, weighbridge, kitchen, bathroom & change room facilities

Site Access



- Entry to the steelworks is via the North Gate entrance on Springhill Road
- Access to Q/R Building precinct is as via Prep Line Rd – Scrap Rd as per map above.
- Trucks are to park in the designated parking area and drivers are to report to the despatch cabin at the front of Q Building North prior to entering the building.

Site Safety Hazards

- Be aware of mobile equipment operating on site. Give way to mobile equipment at all times, including:
- Forklift/ram trucks. Remain at least 10m from forklifts and ram trucks, in full view of operator.
- Pallet carriers. Remain at least 10m from pallet carriers, in full view of operator.
- Other trucks, when entering and exiting loading areas
- Sound horn before entering and exiting all warehouses, as visibility may be limited.
- Drivers must remain with truck at all times. Do not walk around the warehouse.
- When working at heights, or on a platform please take care. Safety helmet with chinstrap must be worn when on back of truck or restraining. Harnesses and lanyards must be used.
- Product and strapping have sharp edges. Gloves must be worn at all times when handling product.
- During wet weather, be sure to follow the direction of the operator or site supervisor, who will direct you to a safe tarping location.

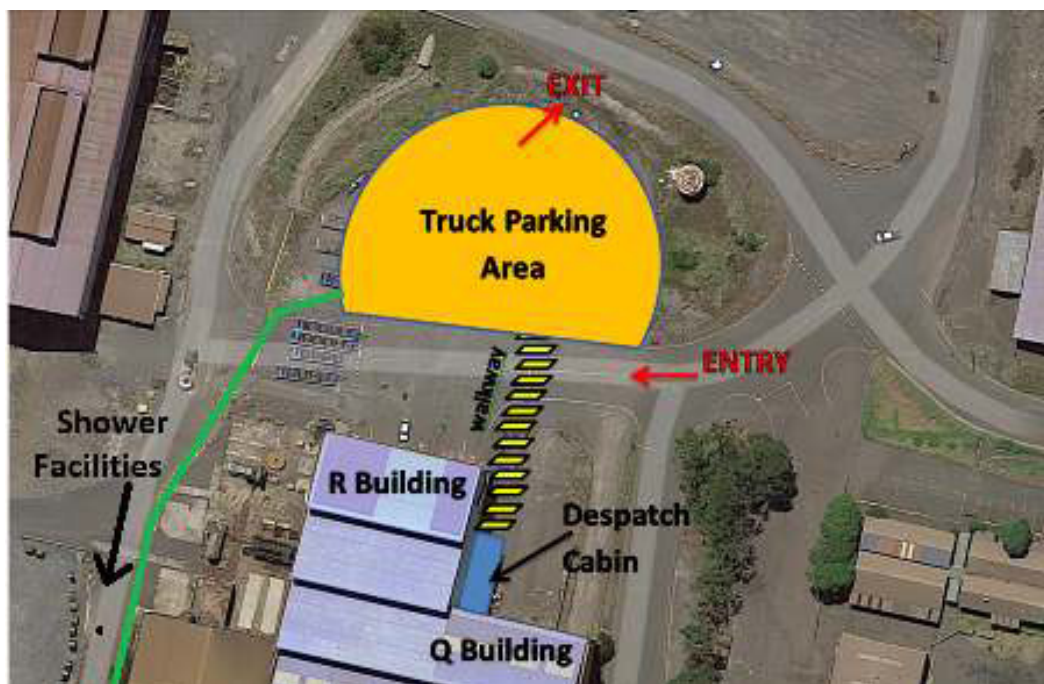
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Safe Loading Procedures

- Access lights are active and trucks are only to enter the building on green light or as directed by BlueScope despatch supervisor.
- All loading inside **Q building** will be by crane, drivers are to remain in designated Green safe zone area and ensure they are not positioned under any loads. If driver needs to check load must communicate with crane driver. Must keep 5m from crane load at all times.
- All loading inside **R Building** North will be by forklift, drivers are to remain in Green Safe Zone only and Drivers must not enter the exclusion zone when a forklift is working within the zone. If a forklift must be approached, contact must be made with the Operator, and the forklift stopped with the handbrake on prior to approach.
- Drivers must restrain their loads to the relevant Load Restraint Guideline, using height platforms, where provided.
- During inclement weather, tarping is permitted inside the warehouse. If the weather is ok the driver should proceed to North gate to tarp using the Height Safety Platform available.

Site Layout



360 WALK AROUND PRE DEPARTURE CHECK
All drivers must complete a 360 degree walk around inspection of their load prior to departure using the chain checker tool.



When updating this document please update new versions to SteelDrive and the Carrier Load Restraint Portal. Controlled Document on the day of Print: 2/09/2022.
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